

Eric Alan Whitney
65 Chestnut Street
Sharon, MA 02067
ericw@bu.edu 617.335.2465
linkedin.com/in/ericalanwhitney

CAREER GOAL

Self-described “nonprofit mechanic” focused on improving nonprofit mission delivery through data-driven decision making and inter-group collaboration within an organization.

EDUCATION

BOSTON UNIVERSITY GRADUATE SCHOOL OF MANAGEMENT **Boston, MA**

Candidate for MS-MBA Public & Nonprofit Management dual degree, May 2012

- Master of Business Administration
- Master of Science in Information Systems
- President of the Public & Nonprofit Club

BOSTON CARES **Boston, MA**

Civic Leadership Institute, 2006

WASHINGTON UNIVERSITY IN ST. LOUIS **St. Louis, MO**

Bachelor of Science, Architecture, cum laude, 2002

- Dean’s List: 1999, 2001, 2002
- Sophomore Architecture Book Award: 2000

EXPERIENCE

2011-Present **MBA CONSULTING AND PART-TIME WORK** **Boston, MA**

- *Jumpstart*: Advise most effective metrics for determining organizational success. Facilitate discussions with staff at all levels of the organization.
- *Trinity Boston Foundation*: Identify and implement data management systems to unify all programs and support organizational mission goals.
- *Root Capital*: Conduct financial and statistical analysis of loan profitability and build a loan analysis modeling tool for use in field offices.
- *Boston Cares*: Utilize data mining to determine methods for extending active volunteer engagement within their programs.

2011 Summer **EDUCATION PIONEERS** **Boston, MA**

Fellow at Boston After School & Beyond

- Developed data management strategies to increase value of Boston After School & Beyond to Boston Public Schools, program funders, and the mayor’s office.
- Analyzed and reported on the current state of the out-of-school-time sector in Boston.
- Presented results to a panel of organizational stakeholders at Boston City Hall.
- Appointed as member of Education Pioneers Greater Boston Alumni Board.

2005-2010 **CITIZEN SCHOOLS** **Boston, MA**

Deputy Director of Development Operations (2008-2010)

- Scaled scope of annual staff fundraising campaign from a local paper mailing to a national online movement; fundraising increased 400% in first year.
- Launched the first nationally-scaled fundraising database for 16-member national development team; created real-time analysis tools and reporting systems.
- Designed information architecture for 25,000 development documents and resources on organizational intranet.

National Systems Manager, Civic Engagement (2007-2008)

- Redesigned national volunteer background check process to be fully automated and online, reducing processing time by 75%.
- Implemented first nationally-scaled applicant tracking system for all Citizen Schools staff hiring. Selected vendor, negotiated contract, designed and led training of staff.
- Teaching Assistant for the Master's Curriculum Practicum for Teaching Fellows.

Systems Specialist, Civic Engagement (2006-2007)

- Expanded volunteer database to national level. Designed and led training of all staff.
- Created Citizen Schools' first intranet system to support volunteer recruitment nationwide.
- Served on the Citizen Schools Diversity Working Group.

Administrative Coordinator, Boston Volunteer Recruitment (2005-2006)

2005-2010 **INDEPENDENT TECHNOLOGY CONSULTANT** **Boston, MA**
Self-employed (part-time)

- Provided technology consulting services to Boston-area nonprofit organizations.
- Managed office networks and implemented automated document back-up solutions.
- Trained staff on systems usage and created documentation to ensure client self-sufficiency.

2004-2010 **X-CEL ADULT EDUCATION** **Boston, MA**
Classroom Teacher (part-time)

- Taught weekly evening classes for adults pursuing their GED.
- Created science, social studies, reading comprehension, and writing curricula.
- Launched database to manage student information, grades, and attendance.

2004-2005 **MASSACHUSETTS CAMPUS COMPACT** **Boston, MA**
*AmeriCorps*VISTA at Wentworth Institute of Technology*

2002-2004 **TAYLOR & PARTNERS** **Boston, MA**
Architectural Designer & Systems Administrator

AWARDS

Collaboration Award, Education Pioneers, 2011

Village Building Award, Citizen Schools, 2009: Given to members of the Citizen Schools' community who "have demonstrated an outstanding ability to build community and unite diverse stakeholders in producing wonderful work."

The President's Volunteer Service Award, 2007, 2008: Given to citizens who complete 100-250 hours of community service work annually.

DIGITAL SKILLS

Raiser's Edge, Salesforce, Taleo, Microsoft Access, Microsoft SharePoint, Visio, SQL, SAS, WEKA, Google Analytics, SketchUp, Adobe Creative Suite, HTML

INTERESTS

Volunteering with Big Brothers Big Sisters (2007-present), information design, kite photography, bicycling, motorcycling, hiking in the White Mountains, and always trying something at least once.